附件1

江苏师范大学电话记录表

|  |  |  |  |
| --- | --- | --- | --- |
| **来电单位** |  | **来电人** |  |
| **接电时间** |  | **接电人** |  |
| **内****容** |  |
| **拟****办****意****见** |  |
| **领****导****批****示** |  |
| **备注** |  |